



## Alabama's Early Intervention System Comprehensive System of Personnel Development

The Comprehensive System of Personnel Development (or CSPD) is the component of Alabama's Early Intervention System that addresses training and personnel development throughout the state. Training and support activities are planned each year by the Personnel Subcommittee of the Alabama Interagency Coordinating Council (or ICC) and generally include workshop training opportunities, ongoing technical assistance, and family training/support.

### PERSONNEL STANDARDS

*Standards and requirements pertaining to the qualifications of professional and paraprofessional staff providing services through Alabama's Early Intervention System are maintained and updated annually by the Personnel Subcommittee of the Interagency Coordinating Council. These standards outline the degrees, certification, licensure and other training requirements for each of the services outlined in the federal legislation. A copy of these standards may be found on the AEIS website as follows: [www.rehab.state.al.us](http://www.rehab.state.al.us), services, early intervention, reports/publications/forms.*

### CONTINUING EDUCATION

*Continuing Education Units (CEUs) are available for most CSPD training opportunities through Alabama's Early Intervention System. Certificates of attendance are issued for each training activity documenting the number of contact hours received. Auburn University at Montgomery partners with AEIS in providing CEUs for selected disciplines and for selected training activities.*

### FOUNDATIONAL TRAINING

*Preparatory training opportunities are available each year for individuals who are new to Alabama's Early Intervention System or who need more information pertaining to early intervention services and service delivery. Training initiatives for Fiscal Year 2009 include the following:*

#### ✂ **Journey through Early Intervention in Alabama (Journey I)**

This training provides a three day overview of the early intervention system and its required components including family centered philosophy, service coordination, evaluation/assessment, eligibility, Individualized Family Service Plan development, transition, child/parent rights, and billing/documentation for Medicaid targeted case management.

This training has been approved by the Alabama Medicaid Agency for individuals providing targeted case management in Alabama for the birth-to-three population.

**NOTE: Service Coordinators are required to complete this training within 6 months of their employment with AEIS.**

This training will be offered four times during FY 2009. For details regarding training content, locations, and registration, contact the AEIS state office at 334-215-5042.

**Journey I Dates for FY 09:**

- January 21, 22 & 23, 2009 in Montgomery
- March 11, 12, 13, 2009 in Montgomery
- June 24, 25 & 26, 2009 in Montgomery
- September 9, 10 & 11, 2009 in Montgomery

**✧ Consultation & Teaming in Early Intervention Service Delivery: Applications of Journey through Early Intervention in Alabama (Journey II)**

This training provides two days of exploration and application of best practice in early intervention service delivery including communication with families and within teams, ECO mapping and routines-based assessment, functional outcome writing, natural environments, utilizing consultation and coaching as a service delivery model, deciding frequency and intensity for service delivery, and developing intervention plans.

**NOTE:** This training is designed for all team members including service coordinators, therapy consultants, special instructors, family members, and others. **Service Coordinators are required to complete this training within 1 year of their employment with AEIS and must complete Journey I as a prerequisite.** Specialists and other consultative staff wishing to only attend one day of this training may do so.

This training will be offered three times during FY 2009 and repeated in October 2009. For details regarding training content, dates, locations, and registration information, contact the AEIS state office at 334-215-5042.

**Journey II Dates for FY 09**

- February 18-19, 2009 in Montgomery
- May 7-8, 2009 in Birmingham
- July 8-9, 2009 in Montgomery
- October 15-16, 2009 in Birmingham

**✧ Core Curriculum for the Delivery of Special Instruction Services in Alabama's Early Intervention System**

This training provides in-service education for individuals without degrees or teaching certificates in early childhood special education who would like to provide special instruction services for Alabama's Early Intervention System. For dates and locations, contact **Dr. Abigail Baxter** at the University of South Alabama at [abaxter@usmail.usouthal.edu](mailto:abaxter@usmail.usouthal.edu), telephone 251-380-2767.

**✧ Orientation for District Council Officers and Fiscal Agents**

This training provides an orientation to Alabama's Early Intervention System and the roles and responsibilities of Council Officers and Fiscal Agents. For more information, contact the District Early Intervention Coordinator (DEIC) in your district. For a current listing of District Coordinating Councils and DEIC staff, contact Ann Vail at [Ann.Vail@rehab.alabama.gov](mailto:Ann.Vail@rehab.alabama.gov).

## **ADDITIONAL STATE TRAINING OPPORTUNITIES**

Supplementary training opportunities based on currently identified needs are identified and scheduled each year by the Personnel Subcommittee of the Interagency Coordinating Council. Training initiatives for FY 2009 include the following:

### **✧ Transition to Preschool**

This training provides an overview of the transition process for children going from Alabama's Early Intervention System to preschool services within the public school setting. This training will be repeated throughout the state. For dates and locations, contact Nancy Parker at the AEIS state office, [Nancy.Parker@rehab.alabama.gov](mailto:Nancy.Parker@rehab.alabama.gov), or Cathy Jones at the Alabama Department of Education, [cjones@alsde.edu](mailto:cjones@alsde.edu).

### **✧ Alabama Early Intervention and Preschool Conference**

This state conference provides two and a half days of training on topics pertinent to early intervention and preschool service delivery. For a copy of the conference brochure or for more information regarding conference sessions and/or registration, contact [Jeri Jackson](mailto:Jeri.Jackson@ucpconference.org) at [JBH50@aol.com](mailto:JBH50@aol.com) or go to the conference website at [www.ucpconference.org](http://www.ucpconference.org).

#### **Conference Dates for 2008 and 2009:**

- November 19, 20, 21, 2008 in Mobile at the Renaissance Riverview Plaza Hotel.
- November 16, 17, 18, 2009 in Birmingham at the BJCC and Sheraton Hotel.

## **ONGOING TECHNICAL ASSISTANCE**

*More personalized training opportunities are available throughout the year based on needs assessments and/or specific requests as follows:*

### **✧ Technical Assistance on Early Intervention Federal and State Requirements**

Early Intervention Specialists from Alabama's Early Intervention System (AEIS) are available to AEIS programs for technical assistance on implementing the federal and state requirements of the law governing the provision of early intervention services. Contact **Amy Wanous** at [Amy.Wanous@rehab.alabama.gov](mailto:Amy.Wanous@rehab.alabama.gov) or **Nancy Parker** at [Nancy.Parker@rehab.alabama.gov](mailto:Nancy.Parker@rehab.alabama.gov)

### **✧ Support for Service Coordinators**

Technical Assistance for Service Coordinators (TASC) Force is a group of experienced service coordinators from all over Alabama who are making themselves available in an effort to support service coordinators in Alabama. Service coordinators may contact TASC members to ask questions, generate ideas, or gain other types of support. Identification by name/program is not necessary to make a request for technical assistance and information will be kept confidential. The sole purpose of TASC is to support service coordinators so that they may offer greater support to the families working with them. TASC members have identified areas of service coordination they feel are of particular strength for them. Service coordinators may contact any TASC member, and there is a directory available that lists TASC members and their designated areas of strength. To receive a copy of the directory, or for more information about TASC, contact **Gina Harris** at [gharris@civmail.circ.uab.edu](mailto:gharris@civmail.circ.uab.edu).

## **FAMILY TRAINING AND SUPPORT**

*Opportunities are available on a regional level for parent-to-parent support and supportive involvement in Alabama's Early Intervention System as follows:*

### **Transition to Preschool**

This training provides an overview of the transition process for children going from Alabama's Early Intervention System to preschool services within the public school setting. This training will be repeated throughout the state. For dates and locations, contact Nancy Parker at the AEIS state office, [nparker@rehab.state.al.us](mailto:nparker@rehab.state.al.us) or Cathy Jones at the AL Dept. of Education, [cjones@alsde.edu](mailto:cjones@alsde.edu).

### **A Forum for Families**

This forum provides an opportunity for families from around the state to network and to learn more about Alabama's Early Intervention system and Alabama's Preschool Services. This Forum occurs annually during the Alabama Early Intervention and Preschool Conference (see dates and locations above). For more details, contact **Jeri Jackson** at [JBH50@aol.com](mailto:JBH50@aol.com).

## **OTHER WEBSITES FOR YOUR REFERENCE**

- ☑ Alabama Department of Public Health, <http://www.alapubhealth.org>
- ☑ Alabama Early Intervention-Preschool Conference, <http://www.ucpconference.org>
- ☑ Alabama Federation Council for Exceptional Children, <http://www.afcec.org>
- ☑ Alabama Special Education Services, State Department of Education, <http://www.alsde.edu/speced/speced.html>

- ☑ National Early Childhood Technical Assistance Center (NECTAC),  
<http://www.nectac.org/>
- ☑ National Information Center for Children and Youth with Disabilities,  
<http://www.nichcy.org>
- ☑ U.S. Department of Education, Office of Special Education Programs (OSEP),  
Individuals with Disabilities Education Act,  
<http://www.ed.gov/offices/OSERS/IDEA>